**CLIENT QUESTIONNAIRE**

*Please put considerable time into each response. The more detailed your responses are, the better*

 *Jake French will be able to customize a speech that makes your event rock!*

**EVENT INFORMATION**

Organization name:

Event name:

Event location/address:

City: State: Zip code:

Contact name: Business phone:

Cell phone: Email:

Program facilitator: *(if different than above)* Contact phone:

**PROGRAM INFORMATION**

Program title:

Date of event: Start time: End time:

Building and room Jake will be presenting in:

Name of the AV expert who will be available to help set up 75 mins before presentation:

Brief description of those who will be attending the event:

Number of attendees: Average age of audience:

What takes place before Jake speaks:

What takes place after Jake speaks:

**PRESENTATION INFORMATION**

What is the purpose of this program? (motivation, training, leadership etc.)

What is the theme of your event?

Program objectives: What are the top 3 areas you want to be addressed?

What are some challenges the audience faces?

What would have to happen and/or change with the attendees for you to consider the event a success?

Are there any sensitive areas Jake should be aware of?

Anything else Jake should know before he presents?

*Thank you for your time and information. Jake looks forward to delivering an inspiring and relevant presentation to your group. If you have any questions or additional thoughts, please feel free to call at 541.993.3359.* ***Please send completed Client Questionnaire to***

***Jake@JakeFrenchInspires.com******.***